



7800 Katella Avenue, Stanton, CA 90680

(714) 379-9222 • Fax (714) 890-1443

www.ci.stanton.ca.us

Check List Requirements for Private Patrol Applicants

- | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Completed Business License Application | <input type="checkbox"/> A detailed statement as to the general nature and method of the business in which applicant intends to engage. Include detailed description and images of uniforms. | <input type="checkbox"/> If the applicant is a corporation, provide Statement of Information and Articles of Incorporation or Organization with the corporation's name, date, place of incorporation, address of its principal place of business, and the names and addresses of its principal officers. |
| <input type="checkbox"/> If the applicant is a sole proprietorship, partnership, association, or unincorporated company, provide the names and addresses of the partners or the persons comprising the association or company. | <input type="checkbox"/> Provide a current copy of Private Patrol License and a list of all employees with copies of photo I.D.s and Guard Registration Cards. | <input type="checkbox"/> Worker's Compensation Declaration Form with a copy of Insurance Carrier with policy number |
| <input type="checkbox"/> If licensed to carry a weapon or baton, current copy of Firearm and Baton Permit for all licensed employees. | <input type="checkbox"/> Current copy of organization handouts and/or pamphlets. | <input type="checkbox"/> Copy of company patch and Patch Approval from the State of California, Bureau of Security and Investigative Services (BSIS) |

Thank you for your interest in the City of Stanton. Should you require additional information, please call 714) 379-9222.

**Please note that this guide is provided as a public service to assist those persons and entities interested in establishing and conducting a business in the City of Stanton. It is not warranted to be all-inclusive. Any errors or omissions herein will not relieve the business owner of his/her responsibility, obligation or liability in fulfilling all legal requirements.*



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STARTING A BUSINESS IN THE CITY OF STANTON?

The City of Stanton is delighted that you are interested in locating your business within our City. You will find that Stanton is a great place to start, relocate, or expand your business. The City prides itself on its efforts to support the growth of existing businesses and encourages new businesses to choose Stanton. In an effort to assist you, we have developed our business licensing procedures to provide an easy, understandable, and streamlined application process. The City of Stanton is here to assist you along the way, and we look forward to having you and your business in the City.

CITY OF STANTON BUSINESS LICENSE APPLICATION

Any individual, partnership, corporation or sole proprietor who wishes to conduct business within the City of Stanton must secure a business license prior to initiating operations. As part of the business license process, the Planning Division will ensure the type of business and its planned location meet the City's zoning requirements. In addition, depending on the type of business, the Building Division may also be required to review the business proposal and the planned location to ensure conformance with the California Building Code and the Fire Code. You may begin operations once the required departments have approved the business proposal and the planned location, and the business license application and attached forms are submitted to the Business Licensing Division along with the associated fee.

CITY OFFICE HOURS AND CONTACT INFORMATION

Business License Division

Finance Department
(714) 890-4200

Planning Division

Community Development Department
(714) 890-4210

Building Division

Inspection Request Line
(714) 890-4252, Option 1

City Hall Hours

7:00am – 6:00pm (Closed 12:00 noon – 1:00pm daily)
Monday – Thursday (Closed every Friday)

Planning Division Counter Hours

1:00pm – 5:00pm daily

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SOLICITATION BUSINESS LICENSE

As per the City of Stanton Municipal Code:

5.04.420 Activities and businesses needing permit from council.

The activities and businesses for which a permit from the council is required are those designated in Sections 5.04.060 through 5.04.190, Sections 5.04.430 through 5.04.450, subsections B through J of Section 5.04.510, Sections 5.04.520, 5.04.560, 5.04.620, 5.04.640, 5.04.660, 5.04.750 and 5.04.460 (Ord. 789 § 11 (part), 1997; prior code § 5.04.450)

5.04.640 Detective agencies and merchant police.

A. Every person engaged in, managing, operating or carrying on the business of private investigation for hire or reward or of supplying information as to the personal character, actions or identity, business or occupation of any person shall pay a fee of one hundred dollars per year.

B. Every person engaged in, managing, operating or carrying on the business of private policing or guarding or private places of business or recreation, shall pay a fee of one hundred fifty dollars per year.

C. Applications for permits shall state such facts as may be required by the council to show the good character, competency and integrity of the applicant and shall set forth the name, age and business address and residence of the applicant, if a natural person; or if a corporation, its name, date and place of incorporation, address of its principal place of business, and the names and addresses of its principal officers; or, if a partnership, association or unincorporated company, the names and addresses of the partners or of the persons comprising the association or company. (Ord. 852 § 1 (part), 2001; Or. 728 § 1 (part), 1991; prior code § 5.04.610)

5.32.010 Definitions.

For the purposes of this chapter, “private patrol operator” or “operator of a private patrol system,” as those terms are used in this chapter shall be as defined by Business and Professions Code section 7582.1. (Ord. 789 § 14 (part), 1997; Ord. 736 § 2 (part), 1992)

5.32.020 Registration required.

Before any person engages in the operation of business as a private patrol operator or operator of a private patrol system within the city, he or she shall register with the city manager and provide all of the following:

A. All of the information required for applicants for state licensure under Business and Professions code Section 7582.7; and

B. Evidence of a current license to do business as a private patrol operator or operator of a private patrol system as required by Business and Professions Code Section 7523. (Ord. 852 § 1 (part), 2001; Or. 728 § 1 (part), 1991; prior code § 5.04.610)



CITY OF STANTON

APPLICATION FOR A BUSINESS CERTIFICATE

7800 Katella Ave., Stanton, CA 90680
(714) 890-4200 • Fax (714) 890-1443 • Website www.ci.stanton.ca.us

Business Name _____

Business Owner _____

Business Address
(#, Street, City, State, Zip Code) _____

Mailing Address
(If different from Business Address) _____

Business Phone _____ Home Phone _____

Fax _____ Email _____

Service of Process Address
(If different from Business Mailing Address) _____

Home Address
(#, Street, City, State, Zip Code) _____

Ownership Type ☐ Corporation ☐ Partnership ☐ Sole Proprietor ☐ Other _____

If Corporation, List Officers and Titles _____

Federal/State Employer ID No. _____ State Sales Tax No. _____

State License No. _____ Class _____

Owner's Drivers License No. _____ SSN/TIN _____

Opening Date at This Location _____ SSN/TIN (Partnership) _____

☐ New Business ☐ New Owner (List Previous Owner) _____

☐ Business Name Change (List Previous Name) _____

☐ Address Change (List Previous Address) _____

☐ Legal Status Change _____ ☐ Other _____

I declare under the penalties of perjury that this application and any attachments thereto, have been examined by me and to the best of my knowledge and belief represent a true, correct and complete statement of facts.

☐ Under penalty of perjury, I declare that this business entity or ownership has not been convicted of any criminal offense which directly relates to the operation of the same type of business as desired in Stanton. I understand any violation in the last three years shall be grounds for denial or revocation.

Applicant's Signature _____ Date _____

FOR OFFICE USE ONLY

Bus. No.		Chair(s)		Employee(s)			B/L Fee	\$150	
Lic. Type		Bus. Type		AB-1379	\$4	IFC Fee		App. Review	\$110
Additional Approval by				Home Occ.			Other		
Remarks							Total:		

Copy of

- ☐ Fict. Business Statement (DBA)
- ☐ Sellers Permit
- ☐ Articles of _____
- ☐ Statement of Info
- ☐ Medical License
- ☐ Authorization Letter (Notarized)
- ☐ Other _____

INVESTIGATION FOR COMPLIANCE

CUP? _____ Zoning _____ Comments _____

Planning Approval _____ Date _____ ☐ FOG Approval
(if applicable) _____ Date _____

☐ Hold for Tenant Improvements ☐ Building Approval
(if applicable) _____ Date _____

[illegible]



City of Stanton
BUSINESS LICENSING

PRIVATE PATROL EMPLOYEE/INDEPENDENT CONTRACTOR LIST

PLEASE TYPE OR PRINT CLEARLY

MUST BE COMPLETED AND RETURNED WITH APPLICATION WITH PHOTO ID'S AND GUARD REGISTRATION CARDS

BUSINESS OWNER NAME: _____ CONTACT #: _____

BUSINESS HOURS: _____ AM TO _____ PM DAYS: _____ M T W TH F SA SU

OF GUARDS: _____

PLEASE COMPLETE THE FOLLOWING:

NAME: _____ PHONE #: _____

NAME: _____ PHONE #: _____

NAME: _____ PHONE #: _____

NAME: _____ PHONE #: _____

NAME: _____ PHONE #: _____

NAME: _____ PHONE #: _____

NAME: _____ PHONE #: _____

NAME: _____ PHONE #: _____

NAME: _____ PHONE #: _____

NAME: _____ PHONE #: _____

NAME: _____ PHONE #: _____

NAME: _____ PHONE #: _____

NAME: _____ PHONE #: _____

NAME: _____ PHONE #: _____

NAME: _____ PHONE #: _____

NAME: _____ PHONE #: _____



STATE OF CALIFORNIA

LABOR AND WORKFORCE DEVELOPMENT AGENCY

WORKERS' COMPENSATION DECLARATION

The State of California passed AB 3251 in September 1992, with an effective date of January 1, 1993. The bill requires every employer who applies for or RENEWS a business license must provide proof of valid workers' compensation insurance or proof of compliance with self-insurance provisions.

Please complete the form below and return it with your license forms and payment. Your cooperation is appreciated. If you have any questions, please contact the Labor and Workforce Development Agency at (916) 653-9900.

AB 3251 SEC. 2 SECTION 371.1 of the Labor Code is amended to read:

371.1 (a) Every employer who applies for any license or for renewal of any license for a business issued to pursuant to Section 37101 of the Government Code or Section 7284 of the Revenue and Taxation Code shall complete and sign a declaration that states the following:

WORKERS' COMPENSATION DECLARATION

I hereby affirm, under penalty of perjury, one of the following declarations:

☐

I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided by Section 3700, for the duration of any business activities conducted for which the license is issued.

☐

I have and will maintain workers' compensation insurance, as required by Section 3700 for the duration of any business activities conducted for which this license is issued.

My workers' compensation insurance carrier and policy number are:

Carrier _____

Policy Number _____ Expiration Date _____

☐

I certify that in the performance of any business activities for which this license is issued I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that if I should become subject to the workers' provisions of Section 3700 of the Labor Code, I shall forthwith comply with the provisions of Section 3700.

Applicant Signature _____ Date _____

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIC FINES UP TO \$100,000 IN ADDITION TO THE COST OF COMPENSATION, DAMAGES, INTEREST AND ATTORNEY'S FEES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE.

Business Name _____

Business Owner _____ Phone _____

Business Address _____

Business license application: supplemental NPDES/SB 205 form

For assistance and information on completing this form, visit the City's NPDES consultant's website at www.jlha.net/industrial or email igpleasehelp@jlha.net

part a. contact information

business name

facility address in city

name and title

mailing address

email address

phone number

part b. business activity information

describe activities at the facility that the business is **primarily** engaged in

State law requires the listing of Standard Industrial Classification (SIC) code(s) associated with primary industrial business activities

Common SIC codes are listed on the back of this form

Not all SIC codes are listed. Go to OSHA's SIC website for the complete list of 4 digit SIC Code(s)

www.osha.gov/pls/imis/sic_manual.html

--	--	--	--

list the facility's primary SIC code

--	--	--	--

if applicable, list other primary SIC codes

--	--	--	--

Did you list any of the industrial SIC codes below?

any SIC from	2011	to	4581	manufacturing, production, or transportation
	5015	5093	5717	wholesale trade of used auto parts, scrap and waste, or petroleum
	4911	4952	4953	electric services, sewerage services, or refuse systems
			0272	horse and other equine farms
any SIC from	0251	to	0259	poultry and eggs production
any SIC from	0211	to	0214	cattle, hogs, sheep, and goats livestock
			241	dairy farms
any SIC from	1011	to	1499	mining

☐ yes

☐ no

go to
part c

skip to
part d

part c. NPDES Permit coverage for industrial facilities

If you selected "yes" in part b above

The business facility needs coverage under the Statewide General NPDES Permit for Stormwater Discharges Associated with Industrial Activities (IGP)

If the industrial facility is covered under the IGP, list the facility's Waste Discharge ID (WDID)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

NPDES WDID #. For NEC and NONA facilities, list the NEC # or NONA #

If the industrial facility is not yet covered under the IGP

A provisional business license will be issued for 3 months. After this time the facility must be covered under the IGP.

Information on receiving coverage under the IGP for industrial facilities

IGP coverage is obtained with the State Water Board and is required before starting industrial operations. If industrial activities and materials are not exposed to stormwater, the facility may qualify for No-Exposure Certification (NEC). For information and enrollment instructions for the IGP and NEC:

call	1-866-563-3107
visit online at	www.waterboards.ca.gov/water_issues/programs/stormwater/industrial.shtml
	www.waterboards.ca.gov/water_issues/programs/stormwater/toolbox.shtml

part d. declaration

I certify under penalty and perjury of law that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete.

print name

signature

date

Common SIC codes

The tables below list common SICs. **They do not list all SICs.** Go to OSHA's website for the complete list of 4 digit SICs: www.osha.gov/pls/imis/sic_manual.html

Common NON-INDUSTRIAL SIC codes			
Retail trade		5211 to 5999	
Lumber and other building materials dealers		5211	
Paint, glass, and wallpaper stores		5231	
Hardware stores		5251	
Retail nurseries, lawn and garden supply stores		5261	
Variety stores (general merchandise)		5331	
Grocery stores		5411	
Retail bakeries		5461	
Motor vehicle dealers (new and used)		5511	
Motor vehicle dealers (used only)		5521	
Auto and home supply stores		5531	
Gasoline service stations		5541	
Apparel (clothes, shoes, hats) stores		5561 to 5699	
Furniture stores		5712	
Household appliance stores		5722	
Eating places (restaurants)		5812	
Wholesale trade (non-industrial)			
Wholesale trade of motor vehicles, supplies, and new parts		5012 to 5014	
Wholesale trade of furniture		5021, 5023	
Wholesale trade of lumber and other construction materials		5031 to 5039	
Wholesale trade of professional and electrical equipment		5043 to 5065	
Wholesale trade of hardware, plumbing, and heating equipment		5072 to 5078	
Wholesale trade of machinery, equipment, and supplies		5082 to 5088	
Wholesale trade of apparel		5131 to 5139	
Wholesale trade of groceries		5141 to 5149	
Construction: Building and trade contractors		1521 to 1799	
Building construction contractors		1521 to 1542	
Special trade building contractors (plumbing, HVAC, etc.)		1711 to 1799	
Services		7011 to 8999	
Power laundries		7211	
Coin-operated laundries and drycleaning		7215	
Dry cleaners		7216	
Beauty shops		7231	
Barber shops		7241	
Tax return preparation services		7291	
Miscellaneous services (massage, tanning, tattoo)		7299	
Photocopying and duplicating services		7334	
Commercial photography		7335	
Pest control services		7342	
Building cleaning and maintenance services		7349	
Heavy construction equipment rental and leasing		7353	
Equipment rental and leasing		7359	
Truck rental and leasing, without drivers		7513	
Car rental		7514	
Automotive body and paint shops		7532	
General automotive repair shops		7538	
Car washes		7542	
Welding repair		7692	
Health services		8011 to 8099	
Legal services		8111	
Child day care services		8351	
Accounting, auditing, and bookkeeping services		8721	
Finance, insurance, and real estate		6011 to 6799	
Insurance agents, brokers, and service		6411	
Real estate: Operators of nonresidential buildings		6512	
Real estate: Operators of apartment buildings		6513	
Real estate: Agents and managers		6531	

Common INDUSTRIAL SIC codes			
Manufacturing		2011 to 3999	
Food and beverage manufacturing or processing		2011 to 2099	
Apparel (clothing) production and fabrication		2311 to 2399	
Lumber and wood products manufacturing		2411 to 2499	
Furniture manufacturing		2511 to 2599	
Paper and allied products manufacturing		2611 to 2679	
Printing, publishing, and allied industries		2711 to 2796	
Commercial printing, lithographic		2752	
Chemicals and allied products		2812 to 2899	
Petroleum refining		2911 to 2999	
Rubber and plastic product manufacturing		3011 to 3089	
Plastic molding		3089	
Stone, clay, glass, and concrete manufacturing		3211 to 3299	
Basic metal product manufacturing		3312 to 3399	
Fabricated metal products, except machinery and transport		3411 to 3499	
Fabricated structural metal manufacturing		3441	
Sheet metal work		3444	
Machinery and equipment manufacturing		3511 to 3599	
Machine shops		3599	
Electronic and electrical equipment manufacturing		3612 to 3699	
Manufacturing (continued)		2011 to 3999	
Transportation equipment manufacturing		3711 to 3799	
Measuring, analyzing, and controlling instruments manufacturing		3812 to 3873	
Miscellaneous manufacturing, not elsewhere classified		3999	
Transportation (industrial), electric, and sanitary		4011 to 4581, 4911/52/53	
Railway transportation		4011, 4013	
Local and suburban transit		4111 to 4173	
Motor freight transportation and warehousing		4212 to 4231	
General warehousing and storage		4225	
Water transportation		4412 to 4499	
Air transportation		4512 to 4581	
Electric services		4911	
Sewerage systems		4952	
Refuse systems (refuse collection <i>and</i> disposal)		4953	
Wholesale trade (industrial)			
Wholesale trade of used motor vehicle parts		5015	
Wholesale trade of scrap and waste materials		5093	
Wholesale trade of petroleum: bulk stations and terminals		5171	